

## Active Case Finding Site Assessment Tool

The tool is designed to be used during the pre-implementation workshop to help health facilities understand their current ACF activities, their gaps in providing those services, and how featured tools can help to supplement their existing strategy. Facility staff, especially those involved with HTC and ART activities, should work together to complete the assessment and be encouraged to discuss the strengths and weaknesses in their current system.

During the Active Case Finding Training, the assessment can be used to guide discussions, provide specific examples of areas that need improvement and help form specific facility-level goals.

**Instructions:** Please complete the following assessment as a team and bring back to the active case finding training.

**Provider Initiated Testing and Counselling (PITC) in your Facility**

- Describe what PITC means at your facility. (e.g. patient only is tested if clinician orders it, all patients are offered an HIV test, testing only happens if counselor is present, etc.)

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- Fill the table below based on how PITC is being practiced in each of the departments. Remember, the definition of PITC we are using is ascertaining HIV status (offering opt-out testing) for *all* patients seeking services in these departments.

Department	Practicing PITC? (Yes, No or Some)	Who does testing?	When does testing NOT happen?	If testing is NOT happening, write reasons why.	Suggestions for Improvement
<b>EXAMPLE:</b> Antenatal Clinic	<i>Some</i>	<i>HTC counselor mostly, nurses supplement</i>	<i>Holidays</i>	<i>Nurses don't test because are too busy with other duties and HTC counselors are not around</i>	<i>Ensure at least one HTC counselor is available on holidays to do testing and assist nurses</i>
Antenatal Clinic					
Maternity					
TB Ward					

Dept	PITC?	Who does testing?	When testing NOT happening	Reason for NOT testing	Suggestions for Improvements
TB Office					
Adult In-Patient Ward /Short Stay					
Pediatric In-Patient Ward/Short Stay					
NRU					
OTP					
STI					

3. Fill the table below based on how HIV status records are kept in the following departments. If HIV status is not being recorded in a department, suggest a method to start keeping records of HIV status (e.g. PITC register, adding an extra column in an existing register to write HIV status, etc.)

Department	Is there an HTC register specifically used for this department?	Is HIV Status Recorded in the...			Suggestions for Improvement
		Department Register? <i>(Yes or No)</i>	Patient Chart? <i>(Yes or No)</i>	Patient Health Passport Book? <i>(Yes or No)</i>	
Antenatal Clinic					
Maternity					
Tuberculosis Ward					
Tuberculosis Office					
Adult In-Patient Ward/Short Stay					
Pediatric In-Patient Ward/Short Stay					
Nutrition Program					
Out-patient					
Sexually Transmitted Disease (STI)					
Other department <i>(specify)</i>					

**Active Case Finding**

4. Do you practice any of the following active case finding strategies in your facility?

Activity	Do Activity? (Yes or No)	Comments/Suggestions for Improvement
Test partners of known HIV-infected patients		
Ensure children of HIV-infected mothers have received an HIV test		
Refer patients from out-patient department with signs and symptoms of HIV for HIV testing		
Follow up DNA PCR positive test results received for exposed infants		
Retest pregnant women in the maternity ward		
Provide HTC as part of the standard of care in HIV high risk departments (e.g. TB, in-patient, nutritional programs, STI ward, ART department, etc)		

5. Are there any other active case finding strategies not listed above you use to identify HIV-infected children and adults? If so, please describe them below.

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**Resources in Your Facility**

6. List any special organizations, partners and/or staff members that you have at your facility that could assist with active case finding.

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- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

7. How could these other resources help your facility reach their active case finding and PITC goals?

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**Making a Work Plan to Scale-Up Active Case Finding**

8. Health facility supervisors will be required to make a work plan which outlines the roles and responsibilities of HCWs to scale-up active case finding. Please brainstorm where the HCWs can help to fill gaps, facilitate PITC and implement other active case finding strategies. Write some suggestions and key gaps/challenges below.

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